



WELLINGTON COLLEGE
GLOBAL CITIZENSHIP

Wellington College: Media Consent Form

Thank you for agreeing to be involved with Wellington College's media output. Please complete this form and return it to the person who issued it to you. We appreciate your help in promoting our work and partnership with you.

We always seek permission before using an identifiable image of someone in a college prospectus, in online press or other external avenues (including our website and social media pages) and for the College Speech Day films.

Photographers/Film makers working for Wellington College will be taking footage and photographs of children and staff as part of our Wednesday afternoon programme for us to use in our internal and external marketing (including our website and social media pages) where permission is given. Photos will be stored securely and deleted once we no longer need them for publicity purposes. Please could you tick the box below to confirm that you consent for your image to be taken and processed in this way. For anyone under 18 or unable to sign for themselves, a parent/guardian is asked to sign the form on their behalf.

Before completing this form, please read the information overleaf, under the heading, 'Wellington College, Photo, Film and Audio Recording Consent Form.'

First Name:

Surname:

I hereby consent to my image/my child's image being used as described above: ☐

☐ I acknowledge and agree that I do not own copyright or have any claim of ownership or other claim over the images in which I/my child feature.

Signed:

If under 18 or unable to sign on their own behalf, please add parent/guardian name here:

Dated:

Wellington College, Photo, Film and Audio Recording Consent Form

Images are used to publicise and promote the College as a whole or a particular aspect of College life. Often, these photos and recordings will focus on particular individuals meaning that they are clearly identifiable. The images may be included in a range of materials (including the College's prospectus, other advertising (including posters and banners) and news stories shared with third party outlets) and may be in print or online. The images will be able to be viewed throughout the world, not just in the United Kingdom, and some overseas countries may not provide the same level of protection to the rights of individuals as UK legislation.

Before using images for the purposes set out above, we will seek the consent of the individual involved or their families if they are unable to provide consent themselves. Names will not be used without your consent although descriptions may be included. Once consent has been given, it will continue indefinitely unless you notify the Deputy Head (Communications) in writing that you withdraw or amend your consent. Please be aware that we cannot withdraw images from publications already produced. Master copies of any publicity and promotional material will be held in the College's archive indefinitely.

Regarding intellectual property, we will also ask both the individual to confirm that they do not own the copyright or have any claim of ownership or other claim over the photos. Certain video and audio recordings featuring individuals taken for the purposes set out above may be a qualifying performance under the Copyright, Designs and Patents Act 1988. If so, the College will also seek the consent of the individual to edit, reproduce, distribute and make available the recording of the performance(s) to the general public in any format.