



**Wildmoor Heath School**  
Lower Broadmoor Road  
Crowthorne, Berkshire RG45 7HD

Headteacher: Mrs L Semper  
Deputy Headteacher: Mr R Thomas

t: 01344 772034  
e: [secretary@wildmoorheath.org.uk](mailto:secretary@wildmoorheath.org.uk)  
w: <http://www.wildmoorheath.org.uk>

Tuesday, 6<sup>th</sup> October 2020

## **Re: SIMS Parent App Lite**

Dear Parents and Carers

We are delighted to share with you a new way of dealing with the annual statutory requirement for Data Protection sheets, SIMS Parent App Lite. We are confident that this will make the data entry and collection easier.

In order to support compliance with the General Data Protection Regulation (GDPR), we will now be using the SIMS Parent App Lite to collect, manage and handle key information about your child by obtaining accurate data securely from you.

The SIMS Parent App Lite provides a convenient and accessible solution for parents and carers to electronically review and request changes to the data held on them and their children via smartphone, tablet, or PC anytime, anywhere. You will be able to provide additional information on crucial details such as medical information or dietary requirements.

When a change request is submitted by you, automatic emails are sent to the school office. The office team are able to view previous requests and details of any action taken via the audit trail within SIMS.

From time to time, we will send notifications to remind you to update your child's details, eliminating paper-based data collection and manual errors.

**Please see attached a clear step by step guide on how to register for SIMS Parent App Lite, how to access the app and how to update your child's contact details and other information.**

**Data forms will no longer be automatically sent out for every child.** If you are unable to access the app for any reason, please contact the school office on 01344 772 034 or via the school reception email: [reception@wildmoorheath.org.uk](mailto:reception@wildmoorheath.org.uk) to discuss the best way for you to review your contact information.

Not only will this give parents easy access to ensuring contact details are up to date, it will also make a difference to our carbon footprint! We will add a link to Parent App Lite on our school website.

**Please look out for an invitation email that will follow.**

Thank you for your continued support.

Mrs Johnson  
School Business Manager